

Unidade Despesa:3 - Escola Politécnica

Centro Gerencial:\PQI ((DEPTO. DE ENGENHARIA QUIMICA))

Valor Total Estimado:Há itens com Preço Unitário não informado!

Requisitante:3040421 - Valter Goncalves Junior (valter.goncalves@poli.usp.br)

Telefone:(0xx11)3091-2237 - ramal USP: 912237

Finalidade:Requerimento de pagamento de Inscrição para participação no congresso HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 à convite da Diretoria da EPUSP, profa. Martina Costa Reis, verba Diretoria, ramal 912281

Data de Cadastro:16/04/2024 06:58

Última Alteração:17/04/2024 16:33

Nº Item	Classe BEC	Cód.Mat.	Cód.Bem	Cód.BEC	Qtd.	Unid.Compra	Situação
1		101931	5075629	0	1	serviço (s)	Em análise
Preço Unitário						Item Despesa	
0,0000						33903912, 33903954, 33903955, 33903957, 33903999	
Descrição - Grupo/Item/Subitem						Processo Compra	
SERVIÇOS DIVERSOS / SERVIÇOS DIVERSOS / TAXA DE INSCRIÇÃO						31213/2024	
Características							
DEMAIS CARACTERÍSTICAS DO SERVIÇO ESTÃO: em documento anexo							
UNIDADE DE COMPRA: serviço (s)							
Complemento:							
Trata-se da participação a convite da EPUSP da profa. Martina Costa Reis em evento HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, como repre							

Tendo como base o disposto no artigo 18 - § 1º - o estudo técnico preliminar deverá evidenciar o problema a ser resolvido e a sua melhor solução, de modo a permitir a avaliação da viabilidade técnica e econômica da contratação, e conterá os seguintes elementos:

I - Descrição da necessidade da contratação/aquisição, GLOBAL ou por ITEM, conforme o caso, considerado o problema (ou necessidade) a ser resolvido sob a perspectiva do interesse público.

A participação no HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, contribuirá para os esforços atuais da Escola Politécnica e do Departamento de Engenharia Química para modernização do currículo do curso de engenharia química.

Vide anexo para o elemento I.

II - Demonstração da previsão da contratação no plano de contratações anual, sempre que elaborado, de modo a indicar o seu alinhamento com o planejamento da Administração.

Participação de Docente em congressos previsto no plano de contratações anual!

III - Requisitos da contratação.

Requerimento de pagamento de Inscrição para participação no congresso a Convite da Diretoria da EPUSP, HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, como representante do Departamento de Engenharia Química. Verba disponibilizada pela Diretoria da EPUSP. Os custos (participação no evento e passagens aéreas) ocorrerão por conta da diretoria da Escola Politécnica, sendo que a inscrição do evento já inclui hospedagem e alimentação. Site do evento: <https://www.exed.hbs.edu/global-colloquium-participant-centered-learning/>

IV - Estimativas das quantidades para a contratação, acompanhadas das memórias de cálculo e dos documentos que lhes dão suporte, que considerem interdependências com outras contratações, de modo a possibilitar economia de escala.

Participação 01 docente em congresso.

V - Levantamento de mercado, que consiste na análise das alternativas possíveis, e justificativa técnica e econômica da escolha do tipo de solução a contratar.

Não se aplica: Trata-se da participação em 01 evento - HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, representante do Departamento de Engenharia Química.

VI - Estimativa do valor da contratação, acompanhada dos preços unitários referenciais, das memórias de cálculo e dos documentos que lhe dão suporte, que poderão constar de anexo classificado, se a Administração optar por preservar o seu sigilo até a conclusão da licitação.

Trata-se da participação em um colóquio organizado pela Universidade de Harvard no período de 21 a 26 de julho no campus da Harvard Business School, Cambridge, EUA. Conforme descrição fornecida pela Universidade de Harvard o objetivo do colóquio é fornecer aos participantes de instituições convidadas— em sua maioria educadores dedicados à modernização do ensino e desenvolvimento de currículo—expertise em metodologias ativas de ensino e gerenciamento de estruturas curriculares. A inscrição no evento inclui hospedagem, alimentação e material usado no curso.

Vide anexo para o elemento VI.

VII - Descrição da solução como um todo, inclusive das exigências relacionadas à manutenção e à assistência técnica, quando for o caso.

HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163. A participação no HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, contribuirá para os esforços atuais da Escola Politécnica e do Departamento de Engenharia Química para modernização do currículo do curso de engenharia química. Site do evento: <https://www.exed.hbs.edu/global-colloquium-participant-centered-learning/>

VIII - Justificativas para o parcelamento (divisão do objeto em lotes) ou não da contratação/aquisição.

Sem parcelamento

IX - Demonstrativo dos resultados pretendidos em termos de economicidade e de melhor aproveitamento dos recursos humanos, materiais e financeiros disponíveis.

Após a participação no HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, será modernizado o currículo do curso de Engenharia Química.

X - Providências a serem adotadas pela Administração previamente à celebração do contrato, inclusive quanto à capacitação de servidores ou de empregados para fiscalização e gestão contratual.

Não se aplica: Trata-se da participação em evento HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, como representante do Departamento de Engenharia Química.

XI - Contratações correlatas e/ou interdependentes.

Conforme indicado em mensagem em anexo, os custos da participação nesse colóquio ocorrerão por parte da diretoria da Escola Politécnica. Desta forma, a invoice foi emitida em nome do professor Dr. Reinaldo Giudici, diretor da Escola Politécnica. Por conveniência, segue em anexo a carta de aceite no HBS Global Colloquium on Participant-Centered Learning.

Vide anexo para o elemento XI.

XII - Descrição de possíveis impactos ambientais e respectivas medidas mitigadoras, incluídos requisitos de baixo consumo de energia e de outros recursos, bem como logística reversa para desfazimento e reciclagem de bens e refugos, quando aplicável.

Não se aplica: Trata-se da participação em evento HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163

XIII - Posicionamento conclusivo sobre a adequação da contratação/aquisição para o atendimento da necessidade a que se destina.

Não necessita de nenhuma contratação Prévia!

São Paulo, 15 de abril de 2024.

À Assistência Técnica Financeira da Escola Politécnica

Assunto: Requisição de pagamento da inscrição

Eu, Martina Costa Reis, venho através dessa carta solicitar o pagamento da inscrição no HBS Global Colloquium on Participant-Centered Learning, o qual ocorrerá na Universidade de Harvard, Estados Unidos, de 21 a 26 de julho de 2024. A participação neste colóquio contribuirá para os esforços atuais da Escola Politécnica e do Departamento de Engenharia Química para modernização do currículo do curso de engenharia química.

Conforme indicado em mensagem em anexo, os custos da participação nesse colóquio ocorrerão por parte da diretoria da Escola Politécnica. Desta forma, a *invoice* foi emitida em nome do professor Dr. Reinaldo Giudici, diretor da Escola Politécnica. Por conveniência, segue em anexo a carta de aceite no HBS Global Colloquium on Participant-Centered Learning.

Em caso de dúvidas, estou à disposição.

Cordialmente,



Martina Costa Reis



**Harvard
Business
School**
Executive
Education

Executive Education Invoice

Bill To:

Giudici, Reinaldo
University of São Paulo - Polytechnic Sc
Av. Prof. Luciano Gualberto, 380 Travess
São Paulo 05508-010
Brazil

Invoice Number:

SIN091683

PO Number:

Invoice Date:

09 April, 2024

Total Charges:

\$ 7,750.00

Total Payments/Credits:

\$ 2,000.00

Balance Due:**\$ 5,750.00**

Due Date:

09 May, 2024

Participant Name: Martina Costa Reis Program Name: Global Colloquium on Participant-Centered Learning Program Acronym: GLOCOLL202407 Program Dates: July 21, 2024 - July 26, 2024		
Invoice Item	Item Description	Amount
REG-FEE	Program Fee (Martina Costa Reis GLOCOLL202407).	7,750.00
SCHOL	Scholarship.	- 2,000.00
Balance Due (in USD):		\$ 5,750.00

Additional Information including Payment Options

Harvard Tax I.D. Number: 042-103-580
[Harvard W-9](#) (with Taxpayer ID and Certification)
(Payments must be made in U.S. Dollars)

COMPANY OR BANK CHECK:

Must be a US \$ check drawn on a US bank
Payable to:
Harvard Business School
ExEd Finance (Tata Hall, Suite 020)
25 Harvard Way
Boston, MA 02163
USA

Please include as Remittance Advice: Invoice Number, Participant's Name, HBS Executive Education Program Name

CREDIT CARD: Visa, MasterCard, American Express and Discover

[To securely pay by credit card, please click this link.](#)

If you have any questions or need assistance, please call 617-495-5581.

ELECTRONIC FUND TRANSFERS:

Bank of America, 100 Federal Street, Boston, MA 02110
Account Name: President & Fellows of Harvard College HBS Incoming Wire Account
Bank Acct #: 009428429810
ABA # for Wire Transfers: 026009593
ABA # for ACH Transfers: 011000138 (CTX format preferred)
Swift Code #: BOFAUS3N
Please include: Invoice Number, Participant's Name, Company/Organization, HBS Executive Program Name

Please email the bank wire confirmation to:
exed_finance@hbs.edu

Program Fee includes any applicable charges for tuition, room, board and materials.

Payment Terms: Payment is due within thirty days of the invoice date or upon receipt of the invoice if admission is within 30 days of the start of the program.

Please Note: The Participant/Company is responsible for paying the full invoice value without deduction. The Participant/Company shall be responsible for and pay all prevailing taxes, duties, fees and permits due under the laws of their own country.

Cancellation Policy

Payment is due within 30 days of the invoice date. Cancellations or deferrals must be submitted in writing more than 30 days before the program start date to receive a full refund. Due to program demand and the volume of pre-program preparation, cancellations or deferrals received less than 31 days before the program start date will be charged as follows:

- 15 to 30 days before the program start date = one-half (50% of the program fee)
- Less than 15 days before the program start date = full payment (100% of the program fee)

Should you have questions regarding payment, wish to change your billing information, or require a receipt, please contact HBS Executive Education Finance at exed_finance@hbs.edu.

SOLDIERS FIELD | BOSTON, MA 02163 | Ph 617.495.5581 | exed_finance@hbs.edu
GEORGE F. BAKER FOUNDATION



Martina Costa Reis <martinacreis@usp.br>

Fwd: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

Reinaldo Giudici <rgiudici@usp.br>

25 de março de 2024 às 20:26

Para: Martina Costa Reis <martinacreis@usp.br>, Ariana Lacorte Caniato Serrano <aserrano@usp.br>, ariana@lme.usp.br

Cc: Silvio Ikuyo Nabeta <snabeta@usp.br>, Fernando Akira <fernando.kurokawa@usp.br>, marcelo seckler <marcelo.seckler@usp.br>, Antonio Carlos Seabra <antonio.seabra@usp.br>

Prezadas Martina (PQI) e Ariana (PSI),

não sei se Fernando Kurokawa, Marcelo Seckler, ou Antonio Seabra já avisaram vocês, mas a Diretoria gostaria de indicar vocês para participar, este ano, deste colóquio/minicurso/workshop em Harvard, sobre metodologias modernas de ensino/aprendizagem.

A Diretoria pagará o curso e as despesas de passagens aéreas e diárias, como já fizemos para outros docentes que fizeram este workshop no passado.

Verifiquem por favor as datas e confirmem o quanto antes se estarão disponíveis para esta atividade (**Sunday, July 21 to Friday, July 26, 2024**), pois temos prazo para fazer a indicação e os procedimentos.

Grande abraço,
Reinaldo

----- Forwarded message -----

De: Rohit Deshpandé <executive_education@mail.exed.hbs.edu>

Date: ter., 19 de mar. de 2024 às 12:01

Subject: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

To: <rgiudici@usp.br>

Cc: <fmiguel@hbs.edu>, <pthome@hbs.edu>

Dear Professor Giudici,

I am writing to remind you about the **March 31, 2024 deadline for submitting completed application forms** for the **Global Colloquium on Participant-Centered Learning** (GloColl), an invitation-only program held on the Harvard Business School (HBS) campus that is offered to select partner institutions across the globe. Because the program fills quickly, I once again encourage you to nominate two outstanding faculty for participation soon.

As you may recall, this intensive two-part program includes a six-day session on the HBS campus in Boston from **Sunday, July 21 to Friday, July 26, 2024**, which features hands-on simulations, interactive faculty presentations, relevant case studies, and small group discussions. A three-day Case Writing Workshop will be offered in **2025**; dates and locations will be announced during the July session.

Developed by HBS management faculty, GloColl is designed for full-time senior business faculty members who shape instructional development and learning strategies across their institutions. Ideal candidates will have case teaching, case writing, and industry experience, and be committed to innovative teaching and course design. Topics will include:

- Incorporating participant-centered learning into traditional teaching methods and adopting innovative teaching tools and techniques
- Improving course development and case writing to foster learning that is directly applicable to the specific challenges participants face at work
- Driving innovation across the curriculum by designing more relevant courses and materials that engage students and align with the institution's needs
- Examining different curriculum development methodologies, preparing and executing teaching strategy, and developing teaching plans
- Crafting strategies for introducing participant-centered learning across the institution, including support requirements and political responses

I encourage you to connect your nominated faculty with other faculty members who have attended GloColl. For complete program details, an application, and letter-of-reference forms, please visit our [website](#).

I look forward to meeting your colleagues in Boston this year.

Best regards,

Rohit Deshpandé

Faculty Chair, [Global Colloquium on Participant-Centered Learning](#)

Harvard Business School Executive Education

[Soldiers Field, Boston, MA 02163](#)

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Prof. Dr. Reinaldo Giudici

Professor Titular, Diretor da Escola Politécnica

Universidade de São Paulo

Av Prof Luciano Gualberto 380 trav 3, CEP 05508-010, São Paulo, SP, BRASIL

(11)3091-5221 Diretoria, (11)3091-2254 Laboratório, (11)97635-0409 Celular

Editor-in-Chief, Brazilian Journal of Chemical Engineering

<http://lattes.cnpq.br/4750838304742762>

<https://orcid.org/0000-0001-6544-7098>

<http://www.researcherid.com/rid/C-3467-2012>

<https://scholar.google.com.br/citations?user=OxFVx8oAAAAJ>

<https://www.scopus.com/authid/detail.uri?authorId=7006705145>



Martina Costa Reis <martinacreis@usp.br>

HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024

HBS Executive Education Admissions <exed_admissions@hbs.edu>

2 de abril de 2024 às 11:42

Para: "martinacreis@usp.br" <martinacreis@usp.br>

**Harvard
Business
School**
Executive
Education

Dear Prof. Costa Reis:

I am delighted to inform you of your acceptance and confirm your attendance in the 2024 session of the Global Colloquium on Participant-Centered Learning (GloColl), from Sunday, July 21 to Friday, July 26, and its follow-up seminar - Case Writing Workshop (CWW). Details on CWW, including its early 2025 dates and location, will be announced during GloColl. The faculty, program team, and I look forward to welcoming you to the Harvard Business School campus in July.

As you arrange your travel, please plan to arrive to campus before 1:00 PM on Sunday, July 21, 2024. This will provide time to check into your residence hall bedroom before the opening session. The program will conclude the afternoon of Friday, July 26, 2024. These are approximate times, and you will receive further details closer to the start of the program.

All Executive Education programs are residential, and participants are expected to live on the HBS campus during the program. Late arrivals and early departures are discouraged. Your on-campus accommodations are available beginning at 8:00 AM on July 21, 2024. If you plan to arrive prior to the GloColl start date or extend your stay beyond the July 26 end date, you will need to make personal accommodations for those evenings.

Please let the HBS GloColl Program Team know if you would like local hotel recommendations. In the meantime, we encourage you to visit the [Plan Your Stay](#) section of our website for general information pertaining to your time at Harvard Business School. We hope you find this information helpful in making your travel plans to Boston.

The HBS GloColl Program Team (GloColl@hbs.edu) will be your contact for all program inquiries. Please do not hesitate to reach out with any questions you may have. If you need a visa invitation letter to support a US visa application, the team can provide this.

The individual listed as the 'Bill To' contact on your application will receive a program invoice in the next few days. If they have any questions about the invoice, please have them contact our [Finance](#) group.

The GloColl curriculum is comprised of plenary sessions on teaching methods, course design, and case writing. The HBS GloColl Program Team will provide access to preliminary reading materials three to four weeks prior to the start date to help you prepare. The reading assignments for GloColl are quite extensive; we ask you to begin your preparation as soon as you receive the materials.

If any faculty members at your school have attended GloColl in previous years, we strongly recommend that you connect with them to learn more about program expectations.

All of us involved in GloColl look forward to your arrival and to making your time at HBS a transformational experience for you and your school. If you have any questions or need additional help prior to your arrival, please feel free to contact the HBS GloColl Program Team at the contact information mentioned above.

Best regards,

Rohit Deshpande

GloColl Faculty Chair

Sebastian S. Kresge Professor of Marketing

Harvard Business School Executive Education
Soldiers Field | Boston, MA 02163-9986

São Paulo, 15 de abril de 2024.

À Assistência Técnica Financeira da Escola Politécnica

Assunto: Requisição de pagamento da inscrição

Eu, Martina Costa Reis, venho através dessa carta solicitar o pagamento da inscrição no HBS Global Colloquium on Participant-Centered Learning, o qual ocorrerá na Universidade de Harvard, Estados Unidos, de 21 a 26 de julho de 2024. A participação neste colóquio contribuirá para os esforços atuais da Escola Politécnica e do Departamento de Engenharia Química para modernização do currículo do curso de engenharia química.

Conforme indicado em mensagem em anexo, os custos da participação nesse colóquio ocorrerão por parte da diretoria da Escola Politécnica. Desta forma, a *invoice* foi emitida em nome do professor Dr. Reinaldo Giudici, diretor da Escola Politécnica. Por conveniência, segue em anexo a carta de aceite no HBS Global Colloquium on Participant-Centered Learning.

Em caso de dúvidas, estou à disposição.

Cordialmente,



Martina Costa Reis



**Harvard
Business
School**
Executive
Education

Executive Education Invoice

Bill To:

Giudici, Reinaldo
University of São Paulo - Polytechnic Sc
Av. Prof. Luciano Gualberto, 380 Travess
São Paulo 05508-010
Brazil

Invoice Number:

SIN091683

PO Number:

Invoice Date:

09 April, 2024

Total Charges:

\$ 7,750.00

Total Payments/Credits:

\$ 2,000.00

Balance Due:**\$ 5,750.00**

Due Date:

09 May, 2024

Participant Name: Martina Costa Reis Program Name: Global Colloquium on Participant-Centered Learning Program Acronym: GLOCOLL202407 Program Dates: July 21, 2024 - July 26, 2024		
Invoice Item	Item Description	Amount
REG-FEE	Program Fee (Martina Costa Reis GLOCOLL202407).	7,750.00
SCHOL	Scholarship.	- 2,000.00
Balance Due (in USD):		\$ 5,750.00

Additional Information including Payment Options

Harvard Tax I.D. Number: 042-103-580
[Harvard W-9](#) (with Taxpayer ID and Certification)
(Payments must be made in U.S. Dollars)

COMPANY OR BANK CHECK:

Must be a US \$ check drawn on a US bank
Payable to:
Harvard Business School
ExEd Finance (Tata Hall, Suite 020)
25 Harvard Way
Boston, MA 02163
USA

Please include as Remittance Advice: Invoice Number, Participant's Name, HBS Executive Education Program Name

CREDIT CARD: Visa, MasterCard, American Express and Discover

[To securely pay by credit card, please click this link.](#)

If you have any questions or need assistance, please call 617-495-5581.

ELECTRONIC FUND TRANSFERS:

Bank of America, 100 Federal Street, Boston, MA 02110
Account Name: President & Fellows of Harvard College HBS Incoming Wire Account
Bank Acct #: 009428429810
ABA # for Wire Transfers: 026009593
ABA # for ACH Transfers: 011000138 (CTX format preferred)
Swift Code #: BOFAUS3N
Please include: Invoice Number, Participant's Name, Company/Organization, HBS Executive Program Name

Please email the bank wire confirmation to:
exed_finance@hbs.edu

Program Fee includes any applicable charges for tuition, room, board and materials.

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SOLDIERS FIELD | BOSTON, MA 02163 | Ph 617.495.5581 | exed_finance@hbs.edu
GEORGE F. BAKER FOUNDATION



Martina Costa Reis <martinacreis@usp.br>

Fwd: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

Reinaldo Giudici <rgiudici@usp.br>

25 de março de 2024 às 20:26

Para: Martina Costa Reis <martinacreis@usp.br>, Ariana Lacorte Caniato Serrano <aserrano@usp.br>, ariana@lme.usp.br

Cc: Silvio Ikuyo Nabeta <snabeta@usp.br>, Fernando Akira <fernando.kurokawa@usp.br>, marcelo seckler <marcelo.seckler@usp.br>, Antonio Carlos Seabra <antonio.seabra@usp.br>

Prezadas Martina (PQI) e Ariana (PSI),

não sei se Fernando Kurokawa, Marcelo Seckler, ou Antonio Seabra já avisaram vocês, mas a Diretoria gostaria de indicar vocês para participar, este ano, deste colóquio/minicurso/workshop em Harvard, sobre metodologias modernas de ensino/aprendizagem.

A Diretoria pagará o curso e as despesas de passagens aéreas e diárias, como já fizemos para outros docentes que fizeram este workshop no passado.

Verifiquem por favor as datas e confirmem o quanto antes se estarão disponíveis para esta atividade (**Sunday, July 21 to Friday, July 26, 2024**), pois temos prazo para fazer a indicação e os procedimentos.

Grande abraço,
Reinaldo

----- Forwarded message -----

De: Rohit Deshpandé <executive_education@mail.exed.hbs.edu>

Date: ter., 19 de mar. de 2024 às 12:01

Subject: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

To: <rgiudici@usp.br>

Cc: <fmiguel@hbs.edu>, <pthome@hbs.edu>

Dear Professor Giudici,

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- Incorporating participant-centered learning into traditional teaching methods and adopting innovative teaching tools and techniques
- Improving course development and case writing to foster learning that is directly applicable to the specific challenges participants face at work
- Driving innovation across the curriculum by designing more relevant courses and materials that engage students and align with the institution's needs
- Examining different curriculum development methodologies, preparing and executing teaching strategy, and developing teaching plans
- Crafting strategies for introducing participant-centered learning across the institution, including support requirements and political responses

I encourage you to connect your nominated faculty with other faculty members who have attended GloColl. For complete program details, an application, and letter-of-reference forms, please visit our [website](#).

I look forward to meeting your colleagues in Boston this year.

Best regards,

Rohit Deshpandé

Faculty Chair, [Global Colloquium on Participant-Centered Learning](#)

Harvard Business School Executive Education

[Soldiers Field, Boston, MA 02163](#)

--

Prof. Dr. Reinaldo Giudici

Professor Titular, Diretor da Escola Politécnica

Universidade de São Paulo

Av Prof Luciano Gualberto 380 trav 3, CEP 05508-010, São Paulo, SP, BRASIL

(11)3091-5221 Diretoria, (11)3091-2254 Laboratório, (11)97635-0409 Celular

Editor-in-Chief, Brazilian Journal of Chemical Engineering

<http://lattes.cnpq.br/4750838304742762>

<https://orcid.org/0000-0001-6544-7098>

<http://www.researcherid.com/rid/C-3467-2012>

<https://scholar.google.com.br/citations?user=OxFVx8oAAAAJ>

<https://www.scopus.com/authid/detail.uri?authorId=7006705145>



Martina Costa Reis <martinacreis@usp.br>

HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024

HBS Executive Education Admissions <exed_admissions@hbs.edu>

2 de abril de 2024 às 11:42

Para: "martinacreis@usp.br" <martinacreis@usp.br>

**Harvard
Business
School**
Executive
Education

Dear Prof. Costa Reis:

I am delighted to inform you of your acceptance and confirm your attendance in the 2024 session of the Global Colloquium on Participant-Centered Learning (GloColl), from Sunday, July 21 to Friday, July 26, and its follow-up seminar - Case Writing Workshop (CWW). Details on CWW, including its early 2025 dates and location, will be announced during GloColl. The faculty, program team, and I look forward to welcoming you to the Harvard Business School campus in July.

As you arrange your travel, please plan to arrive to campus before 1:00 PM on Sunday, July 21, 2024. This will provide time to check into your residence hall bedroom before the opening session. The program will conclude the afternoon of Friday, July 26, 2024. These are approximate times, and you will receive further details closer to the start of the program.

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Please let the HBS GloColl Program Team know if you would like local hotel recommendations. In the meantime, we encourage you to visit the [Plan Your Stay](#) section of our website for general information pertaining to your time at Harvard Business School. We hope you find this information helpful in making your travel plans to Boston.

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Best regards,

Rohit Deshpande

GloColl Faculty Chair

Sebastian S. Kresge Professor of Marketing

Harvard Business School Executive Education
Soldiers Field | Boston, MA 02163-9986

São Paulo, 15 de abril de 2024.

À Assistência Técnica Financeira da Escola Politécnica

Assunto: Requisição de pagamento da inscrição

Eu, Martina Costa Reis, venho através dessa carta solicitar o pagamento da inscrição no HBS Global Colloquium on Participant-Centered Learning, o qual ocorrerá na Universidade de Harvard, Estados Unidos, de 21 a 26 de julho de 2024. A participação neste colóquio contribuirá para os esforços atuais da Escola Politécnica e do Departamento de Engenharia Química para modernização do currículo do curso de engenharia química.

Conforme indicado em mensagem em anexo, os custos da participação nesse colóquio ocorrerão por parte da diretoria da Escola Politécnica. Desta forma, a *invoice* foi emitida em nome do professor Dr. Reinaldo Giudici, diretor da Escola Politécnica. Por conveniência, segue em anexo a carta de aceite no HBS Global Colloquium on Participant-Centered Learning.

Em caso de dúvidas, estou à disposição.

Cordialmente,



Martina Costa Reis



**Harvard
Business
School**
Executive
Education

Executive Education Invoice

Bill To:

Giudici, Reinaldo
University of São Paulo - Polytechnic Sc
Av. Prof. Luciano Gualberto, 380 Travess
São Paulo 05508-010
Brazil

Invoice Number:

SIN091683

PO Number:

Invoice Date:

09 April, 2024

Total Charges:

\$ 7,750.00

Total Payments/Credits:

\$ 2,000.00

Balance Due:**\$ 5,750.00**

Due Date:

09 May, 2024

Participant Name: Martina Costa Reis Program Name: Global Colloquium on Participant-Centered Learning Program Acronym: GLOCOLL202407 Program Dates: July 21, 2024 - July 26, 2024		
Invoice Item	Item Description	Amount
REG-FEE	Program Fee (Martina Costa Reis GLOCOLL202407).	7,750.00
SCHOL	Scholarship.	- 2,000.00
Balance Due (in USD):		\$ 5,750.00

Additional Information including Payment Options

Harvard Tax I.D. Number: 042-103-580
[Harvard W-9](#) (with Taxpayer ID and Certification)
(Payments must be made in U.S. Dollars)

COMPANY OR BANK CHECK:

Must be a US \$ check drawn on a US bank
Payable to:
Harvard Business School
ExEd Finance (Tata Hall, Suite 020)
25 Harvard Way
Boston, MA 02163
USA

Please include as Remittance Advice: Invoice Number, Participant's Name, HBS Executive Education Program Name

CREDIT CARD: Visa, MasterCard, American Express and Discover

[To securely pay by credit card, please click this link.](#)

If you have any questions or need assistance, please call 617-495-5581.

ELECTRONIC FUND TRANSFERS:

Bank of America, 100 Federal Street, Boston, MA 02110
Account Name: President & Fellows of Harvard College HBS Incoming Wire Account
Bank Acct #: 009428429810
ABA # for Wire Transfers: 026009593
ABA # for ACH Transfers: 011000138 (CTX format preferred)
Swift Code #: BOFAUS3N
Please include: Invoice Number, Participant's Name, Company/Organization, HBS Executive Program Name

Please email the bank wire confirmation to:
exed_finance@hbs.edu

Program Fee includes any applicable charges for tuition, room, board and materials.

Payment Terms: Payment is due within thirty days of the invoice date or upon receipt of the invoice if admission is within 30 days of the start of the program.

Please Note: The Participant/Company is responsible for paying the full invoice value without deduction. The Participant/Company shall be responsible for and pay all prevailing taxes, duties, fees and permits due under the laws of their own country.

Cancellation Policy

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SOLDIERS FIELD | BOSTON, MA 02163 | Ph 617.495.5581 | exed_finance@hbs.edu
GEORGE F. BAKER FOUNDATION



Martina Costa Reis <martinacreis@usp.br>

Fwd: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

Reinaldo Giudici <rgiudici@usp.br>

25 de março de 2024 às 20:26

Para: Martina Costa Reis <martinacreis@usp.br>, Ariana Lacorte Caniato Serrano <aserrano@usp.br>, ariana@lme.usp.br

Cc: Silvio Ikuyo Nabeta <snabeta@usp.br>, Fernando Akira <fernando.kurokawa@usp.br>, marcelo seckler <marcelo.seckler@usp.br>, Antonio Carlos Seabra <antonio.seabra@usp.br>

Prezadas Martina (PQI) e Ariana (PSI),

não sei se Fernando Kurokawa, Marcelo Seckler, ou Antonio Seabra já avisaram vocês, mas a Diretoria gostaria de indicar vocês para participar, este ano, deste colóquio/minicurso/workshop em Harvard, sobre metodologias modernas de ensino/aprendizagem.

A Diretoria pagará o curso e as despesas de passagens aéreas e diárias, como já fizemos para outros docentes que fizeram este workshop no passado.

Verifiquem por favor as datas e confirmem o quanto antes se estarão disponíveis para esta atividade (**Sunday, July 21 to Friday, July 26, 2024**), pois temos prazo para fazer a indicação e os procedimentos.

Grande abraço,
Reinaldo

----- Forwarded message -----

De: Rohit Deshpandé <executive_education@mail.exed.hbs.edu>

Date: ter., 19 de mar. de 2024 às 12:01

Subject: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

To: <rgiudici@usp.br>

Cc: <fmiguel@hbs.edu>, <pthome@hbs.edu>

Dear Professor Giudici,

I am writing to remind you about the **March 31, 2024 deadline for submitting completed application forms** for the **Global Colloquium on Participant-Centered Learning** (GloColl), an invitation-only program held on the Harvard Business School (HBS) campus that is offered to select partner institutions across the globe. Because the program fills quickly, I once again encourage you to nominate two outstanding faculty for participation soon.

As you may recall, this intensive two-part program includes a six-day session on the HBS campus in Boston from **Sunday, July 21 to Friday, July 26, 2024**, which features hands-on simulations, interactive faculty presentations, relevant case studies, and small group discussions. A three-day Case Writing Workshop will be offered in **2025**; dates and locations will be announced during the July session.

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- Incorporating participant-centered learning into traditional teaching methods and adopting innovative teaching tools and techniques
- Improving course development and case writing to foster learning that is directly applicable to the specific challenges participants face at work
- Driving innovation across the curriculum by designing more relevant courses and materials that engage students and align with the institution's needs
- Examining different curriculum development methodologies, preparing and executing teaching strategy, and developing teaching plans
- Crafting strategies for introducing participant-centered learning across the institution, including support requirements and political responses

I encourage you to connect your nominated faculty with other faculty members who have attended GloColl. For complete program details, an application, and letter-of-reference forms, please visit our [website](#).

I look forward to meeting your colleagues in Boston this year.

Best regards,

Rohit Deshpandé

Faculty Chair, [Global Colloquium on Participant-Centered Learning](#)

Harvard Business School Executive Education

[Soldiers Field, Boston, MA 02163](#)

--

Prof. Dr. Reinaldo Giudici

Professor Titular, Diretor da Escola Politécnica

Universidade de São Paulo

Av Prof Luciano Gualberto 380 trav 3, CEP 05508-010, São Paulo, SP, BRASIL

(11)3091-5221 Diretoria, (11)3091-2254 Laboratório, (11)97635-0409 Celular

Editor-in-Chief, Brazilian Journal of Chemical Engineering

<http://lattes.cnpq.br/4750838304742762>

<https://orcid.org/0000-0001-6544-7098>

<http://www.researcherid.com/rid/C-3467-2012>

<https://scholar.google.com.br/citations?user=OxFVx8oAAAAJ>

<https://www.scopus.com/authid/detail.uri?authorId=7006705145>



Martina Costa Reis <martinacreis@usp.br>

HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024

HBS Executive Education Admissions <exed_admissions@hbs.edu>

2 de abril de 2024 às 11:42

Para: "martinacreis@usp.br" <martinacreis@usp.br>

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Business
School**
Executive
Education

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Best regards,

Rohit Deshpande

GloColl Faculty Chair

Sebastian S. Kresge Professor of Marketing

Harvard Business School Executive Education
Soldiers Field | Boston, MA 02163-9986



USPAssina - Autenticação digital de documentos da USP

Registro de assinatura(s) eletrônica(s)

Este documento foi assinado de forma eletrônica pelos seguintes participantes e sua autenticidade pode ser verificada através do código FUY5-HEDY-R6RC-8RAX no seguinte link: <https://portalservicos.usp.br/iddigital/FUY5-HEDY-R6RC-8RAX>

Galo Antonio Carrillo Le Roux

Nº USP: 56437

Data: 17/04/2024 11:32

Com base nos aspectos abordados para elaboração do Estudo Técnico Preliminar e Termo de Referência e para atendimento do Inciso X artigo 18 da Lei 14.133/2021, que dispõe sobre a análise dos riscos que possam comprometer o sucesso da licitação e a boa execução contratual, descrever os riscos avaliados:

Risco: Outro - Trata-se da participação em evento HBS: Global Colloquium on Participant-Centered Learning (GloColl) 2024 data 21–26 JUL 2024 local Harvard BusMais informações segue site do evento: <https://www.exed.hbs.edu/global-colloquium-participant-centered-le>

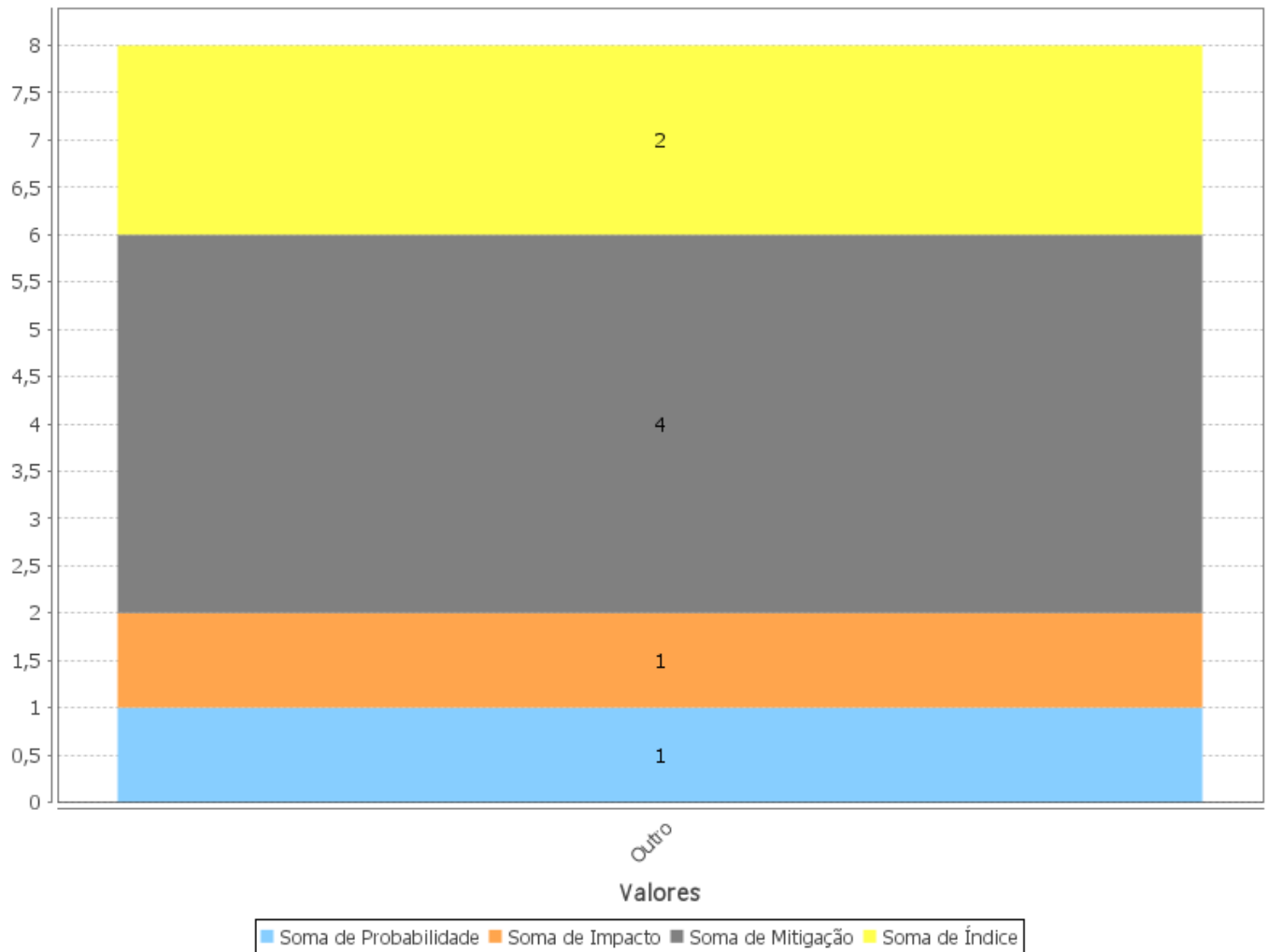
Probabilidade de ocorrência: 1 - baixa

Impacto estimado: 1 - baixo

Possibilidade de mitigação: 4 - baixa

Índice do risco: 2 - médio

ANEXO GRÁFICO DE ANÁLISE DE RISCO PRELIMINAR



São Paulo, 15 de abril de 2024.

À Assistência Técnica Financeira da Escola Politécnica

Assunto: Requisição de pagamento da inscrição

Eu, Martina Costa Reis, venho através dessa carta solicitar o pagamento da inscrição no HBS Global Colloquium on Participant-Centered Learning, o qual ocorrerá na Universidade de Harvard, Estados Unidos, de 21 a 26 de julho de 2024. A participação neste colóquio contribuirá para os esforços atuais da Escola Politécnica e do Departamento de Engenharia Química para modernização do currículo do curso de engenharia química.

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Em caso de dúvidas, estou à disposição.

Cordialmente,



Martina Costa Reis



**Harvard
Business
School**
Executive
Education

Executive Education Invoice

Bill To:

Giudici, Reinaldo
University of São Paulo - Polytechnic Sc
Av. Prof. Luciano Gualberto, 380 Travess
São Paulo 05508-010
Brazil

Invoice Number:

SIN091683

PO Number:

Invoice Date:

09 April, 2024

Total Charges:

\$ 7,750.00

Total Payments/Credits:

\$ 2,000.00

Balance Due:**\$ 5,750.00**

Due Date:

09 May, 2024

Participant Name: Martina Costa Reis Program Name: Global Colloquium on Participant-Centered Learning Program Acronym: GLOCOLL202407 Program Dates: July 21, 2024 - July 26, 2024		
Invoice Item	Item Description	Amount
REG-FEE	Program Fee (Martina Costa Reis GLOCOLL202407).	7,750.00
SCHOL	Scholarship.	- 2,000.00
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Additional Information including Payment Options

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[Harvard W-9](#) (with Taxpayer ID and Certification)
(Payments must be made in U.S. Dollars)

COMPANY OR BANK CHECK:

Must be a US \$ check drawn on a US bank
Payable to:
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ExEd Finance (Tata Hall, Suite 020)
25 Harvard Way
Boston, MA 02163
USA

Please include as Remittance Advice: Invoice Number, Participant's Name, HBS Executive Education Program Name

CREDIT CARD: Visa, MasterCard, American Express and Discover

[To securely pay by credit card, please click this link.](#)

If you have any questions or need assistance, please call 617-495-5581.

ELECTRONIC FUND TRANSFERS:

Bank of America, 100 Federal Street, Boston, MA 02110
Account Name: President & Fellows of Harvard College HBS Incoming Wire Account
Bank Acct #: 009428429810
ABA # for Wire Transfers: 026009593
ABA # for ACH Transfers: 011000138 (CTX format preferred)
Swift Code #: BOFAUS3N
Please include: Invoice Number, Participant's Name, Company/Organization, HBS Executive Program Name

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exed_finance@hbs.edu

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SOLDIERS FIELD | BOSTON, MA 02163 | Ph 617.495.5581 | exed_finance@hbs.edu
GEORGE F. BAKER FOUNDATION



Martina Costa Reis <martinacreis@usp.br>

Fwd: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

Reinaldo Giudici <rgiudici@usp.br>

25 de março de 2024 às 20:26

Para: Martina Costa Reis <martinacreis@usp.br>, Ariana Lacorte Caniato Serrano <aserrano@usp.br>, ariana@lme.usp.br

Cc: Silvio Ikuyo Nabeta <snabeta@usp.br>, Fernando Akira <fernando.kurokawa@usp.br>, marcelo seckler <marcelo.seckler@usp.br>, Antonio Carlos Seabra <antonio.seabra@usp.br>

Prezadas Martina (PQI) e Ariana (PSI),

não sei se Fernando Kurokawa, Marcelo Seckler, ou Antonio Seabra já avisaram vocês, mas a Diretoria gostaria de indicar vocês para participar, este ano, deste colóquio/minicurso/workshop em Harvard, sobre metodologias modernas de ensino/aprendizagem.

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Verifiquem por favor as datas e confirmem o quanto antes se estarão disponíveis para esta atividade (**Sunday, July 21 to Friday, July 26, 2024**), pois temos prazo para fazer a indicação e os procedimentos.

Grande abraço,
Reinaldo

----- Forwarded message -----

De: Rohit Deshpandé <executive_education@mail.exed.hbs.edu>

Date: ter., 19 de mar. de 2024 às 12:01

Subject: Nomination Deadline: HBS Global Colloquium on Participant-Centered Learning

To: <rgiudici@usp.br>

Cc: <fmiguel@hbs.edu>, <pthome@hbs.edu>

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I look forward to meeting your colleagues in Boston this year.

Best regards,

Rohit Deshpandé

Faculty Chair, [Global Colloquium on Participant-Centered Learning](#)

Harvard Business School Executive Education

[Soldiers Field, Boston, MA 02163](#)

--

Prof. Dr. Reinaldo Giudici

Professor Titular, Diretor da Escola Politécnica

Universidade de São Paulo

Av Prof Luciano Gualberto 380 trav 3, CEP 05508-010, São Paulo, SP, BRASIL

(11)3091-5221 Diretoria, (11)3091-2254 Laboratório, (11)97635-0409 Celular

Editor-in-Chief, Brazilian Journal of Chemical Engineering

<http://lattes.cnpq.br/4750838304742762>

<https://orcid.org/0000-0001-6544-7098>

<http://www.researcherid.com/rid/C-3467-2012>

<https://scholar.google.com.br/citations?user=OxFVx8oAAAAJ>

<https://www.scopus.com/authid/detail.uri?authorId=7006705145>



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HBS Executive Education Admissions <exed_admissions@hbs.edu>

2 de abril de 2024 às 11:42

Para: "martinacreis@usp.br" <martinacreis@usp.br>

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GloColl Faculty Chair

Sebastian S. Kresge Professor of Marketing

Harvard Business School Executive Education
Soldiers Field | Boston, MA 02163-9986



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Galo Antonio Carrillo Le Roux

Nº USP: 56437

Data: 17/04/2024 11:33



UNIVERSIDADE DE SÃO PAULO

TERMO DE REFERÊNCIA PRELIMINAR

DEMANDA DE COMPRA Nº 95181/2024

Contemplar os requisitos do inciso XXIII, art. 6º, Lei nº 14.133/2021.

Observação Trata-se da participação em evento HBS: Global Colloquium on Participant-Centered Learning (GloColl)

Anexo: 2024 data 21–26 JUL 2024 local Harvard Business School Soldiers Field, Boston, MA 02163, como representante do Departamento de Engenharia Química.
Vide anexo para "Termo de Referência Preliminar".

Termo de referência preliminar

- a) definição do objeto, incluídos sua natureza, os quantitativos, o prazo do contrato e, se for o caso, a possibilidade de sua prorrogação;

Trata-se da participação em um colóquio organizado pela Universidade de Harvard no período de 21 a 26 de julho no campus da Harvard Business School, Cambridge, EUA. Conforme descrição fornecida pela Universidade de Harvard o objetivo do colóquio é fornecer aos participantes de instituições convidadas— em sua maioria educadores dedicados à modernização do ensino e desenvolvimento de currículo—expertise em metodologias ativas de ensino e gerenciamento de estruturas curriculares. A inscrição no evento inclui hospedagem, alimentação e material usado no curso.

- b) fundamentação da contratação, que consiste na referência aos estudos técnicos preliminares correspondentes ou, quando não for possível divulgar esses estudos, no extrato das partes que não contiverem informações sigilosas;

O departamento de engenharia química participa do programa de modernização da graduação mantido pela Fundação Fulbright e, desde 2019, tem discutido a reforma e modernização do currículo do curso de engenharia química. A docente que participará do colóquio, Martina Costa Reis, é membro titular da Comissão de Coordenação de Cursos (COC) do departamento de engenharia química e recentemente ganhou uma bolsa de estímulo à docência da Fundação Fulbright no âmbito do programa de modernização da graduação. Além disso, Martina Costa Reis tem participado ativamente na reforma do currículo do curso de engenharia química, sobretudo na reformulação dos objetivos de ensino das disciplinas de química e termodinâmica.

- c) descrição da solução como um todo, considerado todo o ciclo de vida do objeto;

O colóquio ocorrerá no período de 21 a 26 de julho de 2024 no campus da Harvard Business School, Cambridge, EUA. A docente planeja sair do aeroporto de Guarulhos no dia 19/07 no período da noite e retornar ao Brasil no dia 27/07. O conhecimento adquirido pela docente no colóquio auxiliará o departamento de engenharia química na reformulação do currículo e nas iniciativas de modernização de ensino.

- d) requisitos da contratação;

Para participação no colóquio, é necessário pagar o invoice emitido até 09 de maio de 2024 através de transferência eletrônica. Instruções para pagamento estão disponíveis no invoice emitido.

- e) modelo de execução do objeto, que consiste na definição de como o contrato deverá produzir os resultados pretendidos desde o seu início até o seu encerramento;

Através da participação no colóquio, a docente Martina Costa Reis poderá auxiliar e gerenciar a reforma curricular do curso de engenharia química e a

implementação de metodologias ativas de ensino no departamento de engenharia química. As iniciativas de modernização de ensino e reforma curricular são coordenadas pela comissão do programa de modernização de graduação da Escola Politécnica da USP e pelo departamento de engenharia química da Escola Politécnica.

- f) modelo de gestão do contrato, que descreve como a execução do objeto será acompanhada e fiscalizada pelo órgão ou entidade;

A docente solicitará afastamento sem prejuízo de vencimentos por até 30 dias no país ou no exterior através do sistema Mercúrio da USP. O pedido de afastamento será analisado pela chefia do departamento de engenharia química e, caso aprovado, haverá a publicação no diário oficial do estado de São Paulo. Ao retornar ao país, a docente deverá elaborar um relatório sobre as atividades realizadas no colóquio e o relatório deverá ser analisado e aprovado pelo conselho departamental e pela CTA da Escola Politécnica.

- g) critérios de medição e de pagamento;

Conforme instruções disponíveis no invoice, o pagamento da inscrição no colóquio deverá ser feito em uma única parcela através de transferência eletrônica em dólares. O pagamento da inscrição no colóquio deve ser realizado até dia 09/05.

- h) forma e critérios de seleção do fornecedor;

A USP é uma das instituições parceiras da Universidade de Harvard e outros docentes da Escola Politécnica já participaram do colóquio. A Universidade de Harvard é uma das mais tradicionais e renomadas universidades do mundo que se dedica à inovação do ensino através do desenvolvimento de metodologias ativas de ensino.

- i) estimativas do valor da contratação, acompanhadas dos preços unitários referenciais, das memórias de cálculo e dos documentos que lhe dão suporte, com os parâmetros utilizados para a obtenção dos preços e para os respectivos cálculos, que devem constar de documento separado e classificado;

A inscrição no colóquio custa US\$5750,00 (a inscrição regular é US\$7750,00, mas foi concedido um desconto de US\$2000,00, conforme o invoice) e inclui alimentação, hospedagem e material durante todo o período do colóquio.

- j) adequação orçamentária;

A diretoria da Escola Politécnica cobrirá os custos com o pagamento da inscrição. Justamente por isso, o invoice foi emitido em nome do diretor da Escola Politécnica.



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